

## 6.1.2

**The effective leadership is reflected in various institutional practices such as decentralization and participative management**

### INDEX

Sr. No.	Details of Evidence
1	Participation of stakeholders through various committee

## Participation of various Stakeholders

Name of the body/committee	Constitution mandated by	Constitution
Governing Body	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, Chapter III, Rule-20	a. Chancellor; b. Vice chancellor; c. Secretary to Government, Haryana Education Department or in his absence Director, Higher Education, Haryana; d. Five persons nominated by the sponsoring body out of whom two shall be eminent educationists; e. One expert of management or technology from outside the university nominated by the Chancellor and f. One expert of finance nominated by the Chancellor.
Board of Management	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter III, Rule-21	a. Vice chancellor; b. Secretary to Government, Haryana Education Department or in his absence Director, Higher Education, Haryana;

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		<p>c. two members of the Governing Body, nominated by Sponsoring Body;</p> <p>d. three persons who are not the members of the Governing Body, nominated by the Sponsoring Body;</p> <p>e. three persons from amongst the teachers, nominated by the Sponsoring Body and</p> <p>f. two teachers nominated by the Vice Chancellor.</p>
Academic Council	<p>As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter III, Rule-22</p>	<p>a. The Vice Chancellor;</p> <p>b. All Deans to be co-opted as nominated by the Vice Chancellor;</p> <p>c. All Directors to be co-opted as nominated by the Vice Chancellor;</p> <p>d. Controller of Examination;</p> <p>e. Not more than ten persons of eminence from academia in the field of Higher Education (Technical /Management/ Law) and other respective field including representation from industries not below the rank of Vice President/Professional</p>

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		<p>organization. The respective members shall be nominated from respective Directors/Dean's/HOD's and with the approval of chairperson;</p> <p>f. Four Representative(s) from Industries;</p> <p>g. Not more than four persons from academia in the field of Higher Education and not below the rank of Professor to be nominated from sponsoring body on the recommendation of Chancellor/ Vice Chancellor;</p> <p>h. Not more than five HOD's not below the rank Associate Professor on the rotation basis and approved by the Vice Chancellor, Chairperson and</p> <p>i. Registrar, Member Secretary</p>
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## Committees of SRM University Delhi-NCR, Sonapat to ensure overall good governance

Finance Committee	<p>As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-24</p>	<p>The Vice Chancellor; Registrar; One member having expertise in finance nominated by the chancellor from the Governing Body; One nominee from the Governing Body/Board of Management; Chief finance and accounts officer as Member Secretary</p>
Admission Committee	<p>As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-25</p>	<p>The Vice Chancellor; Registrar; Deans of Faculties; Director of the Institute; Chief Finance and Accounts Officer.</p>
Fee committee	<p>As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-26i</p>	

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Selection Committee	<p>For non-teaching and administrative staff:- As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-27i</p>	<p>The Vice Chancellor; Registrar; Director of the Institute; Chief Finance and Accounts Officer; and outside expert nominated by the Vice Chancellor</p>
	<p>For teaching staff:- As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-27ii</p>	<p>The Vice Chancellor; Registrar; Deans and outside expert nominated by the Vice Chancellor</p>
Board of Studies	<p>As mandate by:</p> <p>Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-28</p>	<p>The Director of the Institute; Deans of the faculties; All professors of the Institute; Two Associate professors and Two Assistant professors by rotation according to the seniority; One senior teacher to be co-opted by the Board of Studies from other institute nominated by the Vice chancellor in consultation with the Director of the Institute and</p>

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		two outside subject experts nominated by the Vice Chancellor on the recommendation of the Director of the Institute
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**Other committees of SRMU Delhi-NCR to ensure overall good governance**

Scholarship Committees	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter VI, Rule-35	The Vice Chancellor, Registrar; Finance Controller; Deans of the faculties; Director of the Institute and HODs of the programs
Anti-Ragging Committee	As mandated by:  Clause 6.3(c) of UGC regulations on curbing the menace of ragging in Higher Educational Institutions, 2009	Senior professors; Director of the Institute; Associate Professors; Deputy Director; Students; Non-Teaching staff, Admin Officer
Prevention of Caste Based Discrimination Committee	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Chief Librarian; Deans of the faculties; HoDs of the programs

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Grievance Redressal Committee	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Registrar; Dean academic affairs; Deans of the faculties; One nominated person from Non-teaching staff and Associate Professors
University Grievance Redressal Committee (Students)	As mandated by:  Clause 5(D) of UGC (redressal of Grievances of students) regulations, 2019	Senior professor; Professor; Director; Students representative; Administrative Officer
Program Review Committee	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Senior professor; Professor; Deans and Associate Deans of the Faculties

### **Constitution of Committees with Student participation**

Placement	As mandate by:  Constituent level	Director, Faculty in charge of placement, Faculty in Charge internship, Placement Officer, Student's head - Placements Students.
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Sports	As mandate by:  Constituent level	Director, Faculty in charge of sports coordinator, Student's representative
Mess Committee	As mandate by:  Constituent level	Campus administrator, AO office Superintendent, Medical officer, Student's representative, Campus Supervisor, Mess manager
Alumni Engagement	As mandate by:  Constituent level	Faculty in charge (Alumni Relation Cell), Student's head (Alumni Relation Cell)

### **Constitution of Committees with faculty participation**

Convocation Committee	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Senior professor; Professor; Deans and Associate Deans of the Faculties, Associate and Assistant professor
Committees pertaining to various COVID-19 related norms	As mandate by:  Sub-section (5) of section 30 of Haryana Private Universities Act,	Registrar, Director of the Institute; Dean academic affairs; Senior professor; Professor; Deans and Associate Deans of the Faculties, Associate and Assistant professor

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	2006, chapter IV, Rule-29	
Disciplinary Committee	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	All HODs of the programs; Senior professor; Professor; Deans and Associate Deans of the Faculties, Associate and Assistant professor
Internal Complaints Committee	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Director of the Institute; Senior professor; Professor; Deans and Associate Deans of the Faculties, Associate and Assistant professor and student representatives
Alumni Committee	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Director of the Institute; Senior professor; Professor; Deans and Associate Deans of the Faculties, Associate and Assistant professor and passed out student representatives
Committee to Assess Inventory	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Registrar; University Librarian; Director of the Institute and Administrative Officer

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Committee to maintain service records	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Registrar and Deans of the Faculties and HR Manager
Committee to frame exit policy of employees	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Deans and Associate Deans of the Faculties, Associate and Assistant professor and HoDs of the Departments
Committee to frame exam guidelines and evaluation criteria	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Registrar, Controller of Examinations; Librarian, Deans and Associate Deans of the Faculties; Associate and Assistant professor and HoDs of the Departments
Committee to establish CIIE	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Deans and Associate Deans of the Faculties, Associate and Assistant professor
Performance based appraisal committee	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act,	Dean Academic Affairs; Registrar; University Librarian; HoDs of the Departments; Director of the Institute

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	2006, chapter IV, Rule-29	
Committee to address PhD scholars' issues	As mandate by: Sub-section (5) of section 30 of Haryana Private Universities Act, 2006, chapter IV, Rule-29	Dean Academic Affairs; Deans and Associate Deans of the Faculties; Research Coordinator
Institute Ethical Committee	As mandate by: Norms of Indian Council of Medical Research (ICMR)	Medical professionals as recommended by the Vice Chancellor, Registrar; Dean Academic Affairs; Legal experts; Philosopher/ethicist/theologian as a member

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## **2. Constitution of Statutory Committee**

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### Constitution & Nomination of Governing Body Members

Sr. No	Constitution of Governing Body Members	Nomination of Members
1	The Chancellor	Dr. Ravi Pachamoothoo
2	The Vice Chancellor	Prof. (Dr.) Paramjit S. Jaswal
3	The Secretary to Government, Haryana, Education Department, or in his absence, Director, Higher Education, Haryana	Dr. Anju Manocha, Joint Director, Director General, Higher Education, Haryana, Panchkula
4	Five persons nominated by the Sponsoring Body out of whom two shall be eminent educationists	Prof. Paulraj Rajamani, Dean (SES), JNU, New Delhi.
		Prof. R. A. Yadav, Ex-Chairman, AICTE, New Delhi.
		Prof. C. Muthamizhchelvan Vice-Chancellor SRMIST, Chennai
		Dr. S. Ramachandran Dy. Director, Administration SRM Group, Chennai
		Dr. Ashok Kumar Antony Director, SRM Hotel and Principal Hotel Management
5	One expert of Management or Technology from outside the University, nominated by the Chancellor	Prof. Ravi Kumar, Indian Institute of Management, Bangalore
6	One expert of Finance, nominated by the Chancellor	Dr. B. S. Anand Director Finance, SRM Group
7	Registrar & Member Secretary	Prof. V. Samuel Raj

*San* *B* *yes*

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### **Constitution of Board of Management Members**

<b>Sr. No.</b>	<b>Constitution of Board of Management Members</b>	<b>Nomination of Members</b>
1	The Vice Chancellor	Prof. (Dr.) Paramjit S. Jaiswal
2	The Secretary to Government, Haryana Education Department, or in his absence, Director, Higher Education, Haryana	Dr. Anju Manocha, Joint Director, Department of Higher Education, Panchkula
3	Two members of the Governing Body, nominated by the Sponsoring Body	Prof. R.A. Yadav Ex-Chairman, AICTE, New Delhi Shri K Megraj IAS (Retd) Director, Administration, SRM Group, Chennai
4	Three persons, who are not the members of the Governing Body, nominated by the Sponsoring Body	Prof. (Dr.) C. Muthamizhchelvan, Vice Chancellor, SRMIST, Chennai Prof. Furqan Qamar Ex-Vice Chancellor & Secretary General Association of Indian Universities, New Delhi Mr. Manoj Madhvan Kutty, Director, IR & Administration, SRMUH
5	Three persons from amongst the teachers, nominated by the Sponsoring Body	Prof. (Dr.) Ranjit Roy Dean, Faculty of Engg. & Technology, SRMUH Prof. (Dr.) Vijay Kumar Singh Dean, Faculty of Law, SRMUH Prof. (Dr.) Rakesh Dube Dean, Faculty of Science & Humanities, SRMUH
6	Two teachers, nominated by the Vice Chancellor	Prof. (Dr.) Komal Audichya Associate Dean Academics, SRMUH Prof. (Dr.) Renu Choudhary HoD, Faculty of Management & Commerce, SRMUH
7	Registrar & Member Secretary	Prof. (Dr.) V. Samuel Raj

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### Constitution & Nomination of Academic Council Members

Sr. No.	Constitution of Academic Council Members	Nomination of Members
1.	<b>The Vice Chancellor</b>	Prof. (Dr.) Paramjit S. Jaswal Vice Chancellor SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:vcsmh@srmuniversity.ac.in">vcsmh@srmuniversity.ac.in</a> Phone: 0130-2203720
2.	<b>All Deans - To be co-opted nominated by Vice Chancellor</b>	<div>Prof. (Dr.) V. Samuel Raj, Dean (Academic Affairs), SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:deanacademic@srmuniversity.ac.in">deanacademic@srmuniversity.ac.in</a> Phone: 0130-2203756</div> <div>Prof. (Dr.) H.C. Rai, Dean (Engineering &amp; Technology), SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:deanengineering@srmuniversity.ac.in">deanengineering@srmuniversity.ac.in</a></div> <div>Prof. (Dr.) Dinabandhu Mukhopadhyay, Dean (Law), SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:deanlaw@srmuniversity.ac.in">deanlaw@srmuniversity.ac.in</a></div> <div>Prof. (Dr.) Rakesh Dube, Dean (Basic Science, Humanities and Social Sciences) SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:deansh@srmuniversity.ac.in">deansh@srmuniversity.ac.in</a></div> <div>Prof. Arun Sacher, Associate Dean (Management Studies and Finance &amp; Commerce), SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:arunsacher@srmuniversity.ac.in">arunsacher@srmuniversity.ac.in</a></div> <div>Prof. Ramkumar, Associate Dean (Engineering &amp; Technology), SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:ramkumar@srmuniversity.ac.in">ramkumar@srmuniversity.ac.in</a></div>

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3.	<b>All Directors - To be co-opted nominated by Vice Chancellor</b>	Mr. Manoj Madhavan Kutty, Director (Admissions & Outreach and Administration & IR) SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:director.admin@srmuniversity.ac.in">director.admin@srmuniversity.ac.in</a>
		Mr. Sunil Panwar, Principal-in-charge (SRM Hotel Management) SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:sunil.p@srmuniversity.ac.in">sunil.p@srmuniversity.ac.in</a>
4.	<b>Controller of Examination - To be co-opted nominated by Vice Chancellor.</b>	Mr. Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:coe@srmuniversity.ac.in">coe@srmuniversity.ac.in</a> Mobile: 9773902690
5	<b>Not more than 10 persons of eminence from academia in the field of Higher Education (Technical /Management/Law) and other respective field including representation from industries not below the rank of Vice President/Professional organization. The respective members shall be nominated from respective Directors/Dean's/HOD's and with the approval of chairperson.</b>	Prof. Nishtha Jaswal Vice Chancellor Himachal Pradesh National Law University 16 Miles, Shimla-Mandi National Highway Ghandal, Shimla - 171014, Himachal Pradesh E-mail : <a href="mailto:nishthajaswal@gmail.com">nishthajaswal@gmail.com</a> , <a href="mailto:vc@hpnlu.ac.in">vc@hpnlu.ac.in</a> Mobile: 9815554485
		Prof. N.V. Ramana Rao Director National Institute of Technology, Warangal Warangal-506004, Telangana Email: <a href="mailto:director@nitw.ac.in">director@nitw.ac.in</a> , <a href="mailto:pa2dir@nitw.ac.in">pa2dir@nitw.ac.in</a> Mobile: 9849054319
		Prof (Ms.) S.S. Panja Department of English University of Delhi Delhi - 110007 Email: <a href="mailto:panjashormishtha@gmail.com">panjashormishtha@gmail.com</a> Phone: 011-27666757
		Prof. H.V. Verma Faculty of Management Studies University of Delhi Delhi - 110007 Email: <a href="mailto:harshfms@rediffmail.com">harshfms@rediffmail.com</a> Phone: 011-27103634 (Residence)

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	<p>Dr. Mallika Kumar Associate Professor Shri Ram College of Commerce University of Delhi Delhi – 110007 Email: <a href="mailto:drmallika.kumar@srcc.du.ac.in">drmallika.kumar@srcc.du.ac.in</a> Mobile: 9810580849</p> <p>Prof. Najmud Doja Director, IIIT, Sonapat Email: <a href="mailto:mndoja@jmi.ac.in">mndoja@jmi.ac.in</a>, <a href="mailto:mndoja@gmail.com">mndoja@gmail.com</a></p> <p>Prof. Veena Koul Head of Department of Biomedical Engineering Indian Institute of Technology New Delhi-110016 Email: <a href="mailto:hodcbme@cbme.iitd.ac.in">hodcbme@cbme.iitd.ac.in</a> Phone: 011-26596396, 26596132</p>
	<p>Prof. Appa Rao Podile Vice Chancellor University of Hyderabad Hyderabad – 500046, Telangana Email: <a href="mailto:vc@uohyd.ernet.in">vc@uohyd.ernet.in</a>, <a href="mailto:vcuohyd@gmail.com">vcuohyd@gmail.com</a> Phone: 040-23132000, 23010121</p> <p>Dr. A Wali Managing Director Foundation for Innovation and Technology Transfer (FITT) Indian Institute of Technology Hauz Khas, New Delhi-110016 Email: <a href="mailto:mdfitt@gmail.com">mdfitt@gmail.com</a> Mobile: 9992649863</p> <p>Dr. Amulya K. Panda Director National Institute of Immunology Aruna Asaf Ali Marg New Delhi – 110067 Email: <a href="mailto:amulya@nii.ac.in">amulya@nii.ac.in</a> Phone: 011-26717121</p>

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6.	<b>Four Representative(s) from Industries.</b>	Dr. Sandhya Chintala, Vice President NASSCOM Plot No.7,8,9 & 10, Sector-126, Noida – 201303, Uttar Pradesh email: <a href="mailto:sandhya@nasscom.in">sandhya@nasscom.in</a> Mobile: 9849312168
		Dr. Vinnie Jauhari Director, Education Advocacy Microsoft Corporation (India) Pvt. Ltd. Level 10, Tower 10, Epitome Building No.5 DLF Cyber City, Phase-3 Gurugram – 122002 (Haryana) Email: <a href="mailto:vijauhar@microsoft.com">vijauhar@microsoft.com</a> Mobile: 9810032324
		Mr. L. Seetharaman Vice President Maruti Suzuki India Ltd. 1, Nelson Mandela Road, Vasant Kunj New Delhi-110070 Email: <a href="mailto:seetharaman3691@yahoo.co.in">seetharaman3691@yahoo.co.in</a> Mobile: 9811801474
		Dr. Rajiv I. Modi Chairman and Managing Director Cadila Pharmaceuticals Ltd. Sarkhej-Dholka Road, Bhat Ahmedabad – 382210, Gujarat Email: <a href="mailto:priyanka.swarup@cadilapharma.co.in">priyanka.swarup@cadilapharma.co.in</a> Phone: 02718-225001, Fax: 02718-225039
7	<b>Not more than four persons from academia in the field of Higher Education and not bellow of the rank of Professor to be nominated from sponsoring body on the recommendation of Chancellor/ Vice Chancellor.</b>	Dr. K. Duraivelu Dean (Engineering & Technology) SRM University No.1, Jawaharlal Nehru Road, Vadapalani, Chennai – 600026 Email: <a href="mailto:dean.et.vdp@srmist.edu.in">dean.et.vdp@srmist.edu.in</a> Mobile: 9500020898
		Dr. B. Chidhambara Rajan Professor & Principal SRM Valliammai Engineering College SRM Nagar, Kattankulathur – 603 203 Kancheepuram Distt. Email: <a href="mailto:srmvec@valliammai.co.in">srmvec@valliammai.co.in</a> Phone: 044-27456703, 27454784

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		<p>Mr. M. Murugan Professor &amp; Vice Principal SRM Valliammai Engineering College SRM Nagar, Kattankulathur – 603 203 Kancheepuram Distt. Email: <a href="mailto:srmvec@valliammai.co.in">srmvec@valliammai.co.in</a> Phone: 044-27456703, 27454784</p>
		<p>Professor S.C. Vaidya Former Chairperson University Business School Punjab University, Chandigarh</p>
8	<b>Not more than more Five HOD's not below the rank Associate Professor on the rotation basis and approved by Vice Chancellor, Chairperson.</b>	<p>Prof. Komal Audichya Professor &amp; Head Faculty of Law SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:hod.law@srmuniversity.ac.in">hod.law@srmuniversity.ac.in</a></p>
		<p>Prof. Puneet Goswami Professor &amp; Head Department of Computer Science &amp; Engineering SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:hod.cse@srmuniversity.ac.in">hod.cse@srmuniversity.ac.in</a></p>
		<p>Prof. Vineet Bajaj Professor &amp; Head SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:hod.ce@srmuniversity.ac.in">hod.ce@srmuniversity.ac.in</a></p>
		<p>Dr. Arpana Vibhuti Associate Professor &amp; Head Department of Biomedical Engineering SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:hod.biomedical@srmuniversity.ac.in">hod.biomedical@srmuniversity.ac.in</a></p>
8	<b>Registrar &amp; Member Secretary</b>	<p>Prof. Manish Bhalla Registrar SRM University Delhi-NCR, Sonapat. Email: <a href="mailto:registrar@srmuniversity.ac.in">registrar@srmuniversity.ac.in</a></p>

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Ref No: SRMUH/RO/IMO/618

Date: - Saturday, April 22, 2017

From: Registrar	To: All Concerned Members
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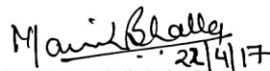
**Subject:- Finance Committee-Regd.**

While exercising the powers under Rule-24 of the First Statutes of SRM University Delhi-NCR, Sonapat, Vice Chancellor is pleased to constitute will following persons as members of Finance Committee:-

- Vice Chancellor- Chairperson
- Registrar - Member Secretary & Convener
- Mr. M. Narayanan, Group Finance Controller - Member
- Mr. V S Ravi, Finance Controller - Member
- Dr. S. Viswanathan - Dy. Registrar & Administrative officer - Member
- Mr. A. Boopathy - Finance Officer ( in process of Joining) - Member (in his absence Mr. Venkatesan will attend the meeting)

The Finance Committee shall meet as per schedule given below:-

Date:-24<sup>th</sup> April, 2017  
Venue:-Mini Conference Hall  
Time:-03:00 pm onwards

  
22/4/17  
Dr. Manish Bhalla  
Registrar

Copy for Information

- Hon'ble Chancellor
- All Concerned Members

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Ref No: SRMUH/RO/IMO/611

Date: - Monday, April 17, 2017

From: Registrar	To: All Concerned Members
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While exercising the powers under Rule-25 of the First Statutes of SRM University Delhi-NCR, Sonapat Vice Chancellor is pleased to grant approval to the following names for consulting admission committee:-

**The Admission Committee of the university consist the following members:-**

- Vice Chancellor- Chairperson
- Registrar - Member Secretary cum Convener
- Finance Controller - Member
- Dean Law - Member
- Dean Management - Member
- Dean Engineering - Member
- Director (Admissions & Outreach) - Member
- Director (RIIC) - Co-opted Member - Presently Chief Coordinator (Admissions)
- Director (IEEEEP) - Co-opted Member- Presently Coordinator (Outreach)
- Administrative officer and P.S. to Hon'ble Chancellor - Co-opted Member
- Public Relation Officer - Co-opted Member

The Committee will decide the policy guidelines relating to admission to various courses as per the Act and the Ordinance and monitoring of admission process for academic year 2017-18.

The Committee shall meet every Wednesday and Saturday of the week at 12:30 pm respectively and put up the progress report.

*Manish Bhalla*  
18/4/17

**Dr. Manish Bhalla**  
**Registrar & Convener**

Copy for Information

- Hon'ble Vice Chancellor
- All Concerned Members

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Wednesday, March 06, 2019

**Minutes of Board of Studies Meeting (BoS) for B. Tech (CSE), B. Tech (CSE - Big Data), B. Tech (CSE - Cloud Computing), B. Tech (CSE - Data Science & AI) and M. Tech (CSE) held on 06.03.2019 (Wednesday) at 10:30 am in Mini Conference Hall of Administrative Block at SRM University Delhi-NCR, Sonapat (Haryana)**

**Members Present:**

- |   |   |                 |
|---|---|-----------------|
| 1. Prof. V. Samuel Raj, Dean (Academic Affairs)<br>SRM University Delhi-NCR, Sonapat      | : | Chairman        |
| 2. Prof. K. Srinivas, Professor & Head ICT<br>NIEPA, New Delhi                            | : | External Expert |
| 3. Mr. Gagan Agrawal<br>Manager (Delivery), IBM   | : | External Expert |
| 4. Dr. Puneet Goswami, Professor, CSE<br>SRM University Delhi-NCR, Sonapat                | : | Member          |
| 5. Dr. Surjeet Dalal, Associate Professor, CSE<br>SRM University Delhi-NCR, Sonapat       | : | Member          |
| 6. Dr. Sanjay Kumar, Associate Professor, CSE<br>SRM University Delhi-NCR, Sonapat        | : | Member          |
| 7. Dr. Arvind Kumar, Assistant Professor, CSE<br>SRM University Delhi-NCR, Sonapat        | : | Member          |
| 8. Dr. Neeraj Kumar, Head (Mathematics)<br>SRM University Delhi-NCR, Sonapat              | : | Member          |
| 9. Dr. Ajay Sharma, Associate Professor & Head (CSE)<br>SRM University Delhi-NCR, Sonapat | : | Convener        |

**Agendas:**

1. Review of proposed curriculum of B.Tech. (CSE) as per Choice Based Credit System (CBCS) also the syllabus of various subjects under proposed B.Tech (CSE) program.
2. Possible updates/modifications in the proposed curriculum and syllabuses of various subjects of B.Tech (CSE) program.
3. Review of proposed curriculum of B.Tech. (CSE - Big Data) as per Choice Based Credit System (CBCS) also the syllabus of various subjects under proposed B.Tech (CSE - Big Data) program.
4. Possible updates/modifications in the proposed curriculum and syllabuses of various subjects of B.Tech (CSE - Big Data) program.
5. Review of proposed curriculum of B.Tech. (CSE - Cloud Computing) as per Choice Based Credit System (CBCS) also the syllabus of various subjects under proposed B.Tech (CSE - Cloud Computing) program.
6. Possible updates/modifications in the proposed curriculum and syllabuses of various subjects of B.Tech (CSE - Cloud Computing) program.

*[Handwritten signatures of the members present, including Samuel Raj, Srinivas, Agrawal, Goswami, Dalal, Kumar, Arvind, Neeraj, and Ajay Sharma.]*

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#### **4. Constitution of Committees with Students participation**

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Ref No: SRMUH/RO/IMO/1175

Date: - Thursday, December 23, 2021

From: Registrar	To: All Concerned Members
--------------------	------------------------------

Subject: University Alumni Cell Committee - Regd.

Refer to the subject, Hon'ble Vice-Chancellor, SRM University Delhi-NCR, Sonapat has constituted the University Alumni Cell Committee with the following members:-

Sr. No	Name	Designation
1	Dr. Arun Sacher	Associate Dean (Management Studies and Finance & Commerce) - Director - Alumni Relation
2	Mr. Manoj Madhavan Kutty	Director (Admissions & Outreach/ IR and Administration) - Director - Alumni Relation
3	Dr. Sanjay Kumar Malik	Associate Dean (Student Welfare) - Member
4	Dr. Ajay Sharma	Professor, Department of CSE - Member
5	Dr. Manoj Yadav	Assistant Professor, Department of BME - Member
6	Ms. Manvi Khatri	Assistant Professor, Department of CSE - Member
7	Dr. Poonam Gehlot	Assistant Professor, Department of Commerce - Member
8	Dr. Prashant Kumar	Assistant Professor, Department of Chemistry - Member
9	Dr. Sachin Malik	Assistant Professor, Department of Mathematics - Member
10	Dr. Anu Rana	Assistant Professor, Department of Physics - Member
11	Dr. Preeti Dabas	Assistant Professor, Department of Economics - Member
12	Mr. Rajiv Ranjan	Assistant Professor, Department of Mech. Engg. - Member
13	Mr. Satyendra Srivastav	Assistant Professor, Department of ECE - Member
14	Mr. S. Murali	Assistant Professor, Department of EEE - Member
15	Ms. Ankita	Assistant Professor, Department of Management - Member
16	Ms. Ritika Panwar	Assistant Professor, Department of Law - Member
17	Ms. Shikha Dabas	Assistant Professor, Department of English - Member
18	Ms. Sonali Saini	Assistant Professor, Department of Psychology - Member
19	Mr. Deepak Tomar	Assistant Professor, Department of Political Science - Member
20	Mr. Rohit Kumar	Assistant Professor, Department of Hotel Management - Member
21	Ms. Gagandeep Kaur	Assistant Professor, Department of Computer Science - Member
22	Ms. Kriti Chaudhary	Admission Counsellor, Department of Admission - Member
23	Mr. Nitin Dahiya	Assistant Professor, Department of Civil Engg. - Member Secretary

This is being issued with the approval of the Competent Authority.

*Manish Bhalla*  
23/12/2021  
**Prof. Manish Bhalla**  
Registrar

Copy for information:-

1. Office of the Vice-Chancellor.
2. Office of the Advisor to Hon'ble Chancellor.
3. Dean (Academic Affairs).
4. Dean (Basic Science, Humanities and Social Sciences).
5. All Associate Dean's (Engg. & Tech. /Management Studies and Finance & Commerce/Student's Welfare).

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## MESS Committee

### Hostel Mess Committee

The Hostel Mess Committee consisting of warden (Boy's & Girl's Hostel) and other members (preferably mixing of vegetarians and non-vegetarians) elected directly by the Hostel residents. One of these elected members will act as the Mess Secretary to the Committee by rotation to be decided by the Committee itself. The elected members will hold the position for one year; and any vacancy may be filled by the Committee either by co-option or by election. The Hostel Food Committee will develop a system to regularly govern the **quality of food** supplied to the boarders including preventive health-care measures etc. for boarders/students. The Committee will act in close co-ordination with the Hostel Wardens/Hostel Manager in matters of all food related issues.

#### Composition:

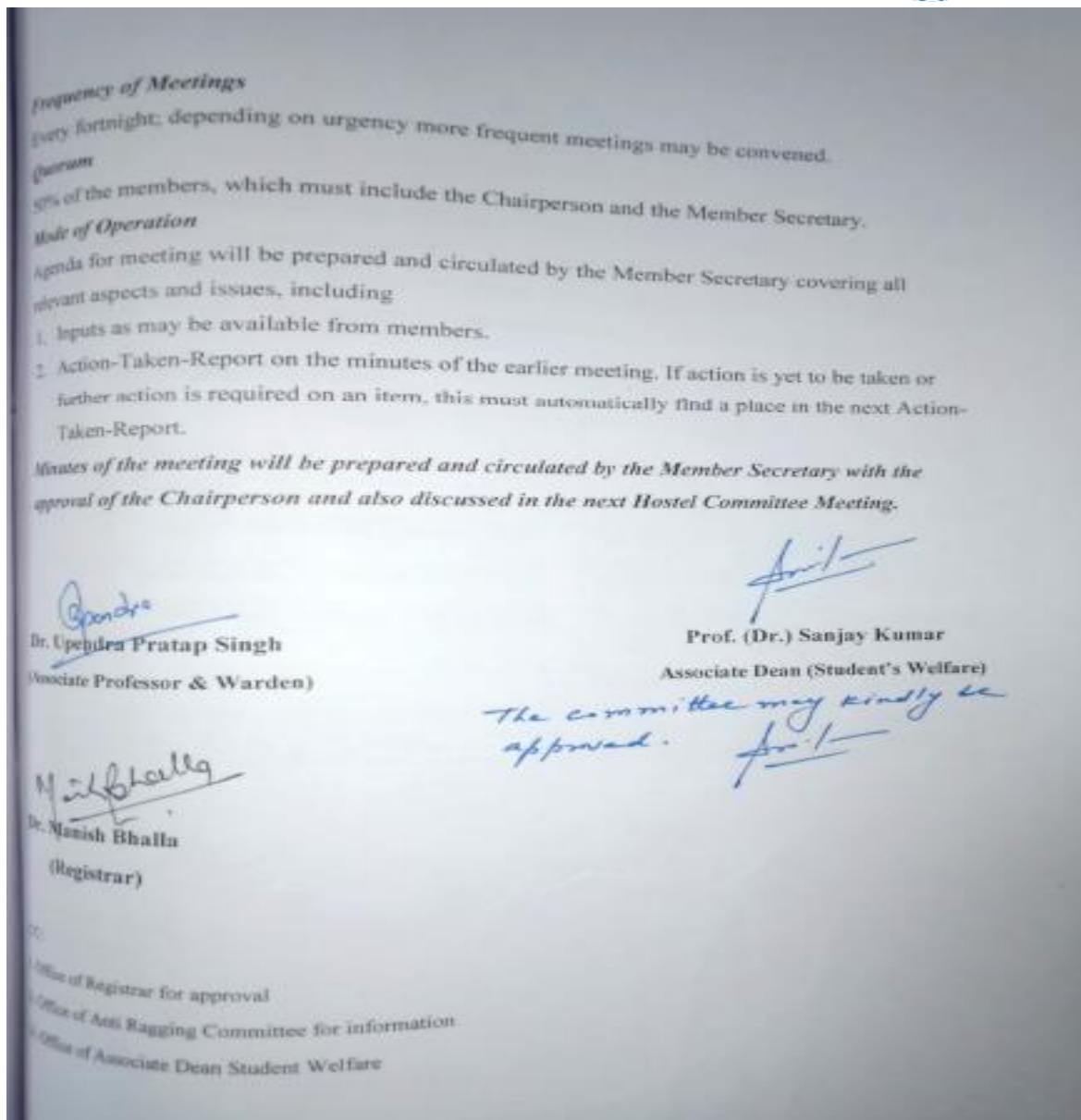
S.No.	Name	Designation	
1.	Mr. Sunil Panwar	Principle, SRM-IHM	Chairperson
2.	Dr. Upendra Pr. Singh	Associate Professor & Warden	Convener
3.	Ms. Sanskriti Singh	Assistant Professor, Warden	Member-Secretary
<i>List of students with Branch &amp; Registration No.</i>			
4.	Kartavya	B.TECH-CSE (11019210096)	Mess Secretary
5.	Dhanendra Kumar	BBA, LLB (46119210016)	Member
6.	Aakash Kumar	BA, LLB (46019210003)	Member
7.	Vishal	B.TECH-ME (10219210014)	Member
8.	Abdul	B.TECH-CSE (11019210094)	Member
9.	Saksham Singh	B.COM (H) (30820210031)	Member
10.	Himani Choudhary	B.TECH-CSE (10319210093)	Member
11.	Seelam Drushika	BA, LLB (46020210020)	Member
12.	Khushi	B.TECH-CSE (11019210052)	Member
13.	Akanksha	B.TECH-BME (10920210002)	Member

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## **4. Constitution of Committees with faculty participation**

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**Ref No: SRMUH/RO/IMO/1062**

**Date: - Wednesday, March 17, 2021**

### Office order

From: Registrar	To: All Concerned Members
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**Subject- Committee to Review of programmes & revision of course curriculum - Regd.**

This is in continuation of earlier order no SRMUH/RO/IMO/1046 dated 1<sup>st</sup> March, 2021. Hon'ble Vice-Chancellor has constituted a Committee to review and strengthening of ongoing programmes, revision of course curriculum and design of new curriculum in view of National Education Policy (NEP-2020) to be started in Academic year 2021-22.

- Dean (Academic Affairs) - Chairman
- Dean (Faculty of Engineering & Technology) - Member
- Dean (Faculty of Law) - Member
- Dean (Faculty of Basic Science, Humanities and Social Sciences) - Member
- Associate Dean (Faculty of Management Studies and Department of Finance & Commerce) - Member
- Principal In-charge (Hotel Management) - Member
- Associate Dean (Faculty of Engineering & Technology) - Convenor

The Chairman of the Committee will communicate the terms of reference after holding the first meeting of the Committee.

The Chairman of the Committee is advised to start the process on an immediate basis and complete it latest by 30<sup>th</sup> April, 2021 for necessary action.

This is being issued with the approval of Competent Authority.

*Manish Bhalla*  
17/3/2021  
Prof. Manish Bhalla  
Registrar

Copy for information:-

- Office of the Hon'ble Vice-Chancellor.
- All Concerned Members

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**SRM**  
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**Ref No: SRMUH/RO/IMO/1086**

**Date: - Monday, March 22, 2021**

### Office order

From: Registrar	To: All Concerned Members
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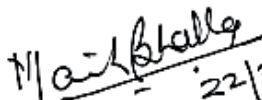
**Subject:- Standing committee to resolve research issues/problems of the Ph.D. scholars.**

It has come to the notice of the Competent Authority that the Ph.D. Scholars pursuing their research in various departments under different Faculties of SRM University Delhi-NCR, Sonapat, Haryana, are facing various issues/problems.

Hence to address these issues, Hon'ble Vice-Chancellor, has constituted a committee of following members to look into these issues of research scholars and to submit the report at the earliest.

- Dean (Academic Affairs) - Chairman
- Dean (Engineering & Technology) - Member
- Dean (Basic Science, Humanities and Social Sciences) - Member
- Research Coordinator - Convener

**This is being issued with the approval of the Competent Authority.**

  
22/3/2021  
**Prof. Manish Bhalla**  
**Registrar**

**Copy for information:-**

- Office of the Hon'ble Vice-Chancellor.
- All Concerned Members

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## **6. Extract from Rules of Grievance Redressal Committee of University**

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### **SRM UNIVERSITY DELHI-NCR, SONEPAT**

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### **Guidelines for the Grievance Redressal Committee**

#### **Scope:**

- a. The Grievance Committee shall consider only individual grievances raised individually by the concerned aggrieved employee.
- b. The Grievance Committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee.

#### **Procedure, Periodicity and Attendance at Meetings:**

- a. The Grievance Committee will meet at least once in three month. However, if necessary, it may meet more frequently at the instance of the Nodal Officer or at the request of the other members to discuss the various issues received.
- b. At least three members of the Grievance Committee shall be present in a meeting.
- c. If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.
- d. If the aggrieved person happens to be a member of the Grievance Committee, then he shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.

#### **Terms of Reference:**

- a. The Grievance Committee shall consider all grievances submitted in writing by an individual employee regarding employment, working conditions and any other alleged injustice done to an employee while discharging his duties at the Institute.
- b. The Grievance Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.



- c. The Committee shall study the petition and after looking into the relevant documents discuss with those concerned and submit its recommendations and report to the Registrar as expeditiously as possible, but in any case within three months of the date of petition.
- d. In case of any difficulties, the Grievance Committee shall have discussion with the Registrar/Vice-Chancellor before a decision is taken.
- e. The Registrar/Vice-Chancellor, as far as possible, shall be guided by the advice of the Grievance Committee unless the recommendations of the Committee violate basic rules and norms of the Institute.
- f. The final settlement of any grievance shall be made within a reasonable period (normally not exceeding one month) after the recommendations are submitted to the Registrar/Vice-Chancellor by the Grievance Committee.

**Procedure for Redressal of Grievances:**

- a. The aggrieved member shall submit his petition to the Registrar with a copy to the Nodal Officer/Chairman of Grievance Committee. If needed the Nodal Officer shall inform the matter to the Head of concerned department.
- b. On receipt of a petition the Grievance Committee will endeavour to send its recommendation to the Registrar within one month if possible, but in any case not beyond three months, for further action.
- c. Where the petition comes through the Departmental Head he shall either redress the grievance or forward it to the Divisional Head within two weeks. The Divisional Head, after processing it shall send his findings and recommendations to the Grievance Committee within two weeks. The Grievance Committee shall look into the petition, discuss with the concerned person, refer to the relevant documents and send its recommendations to the Registrar for further action.

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## SRM UNIVERSITY DELHI-NCR, SONEPAT

Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013 and recognized by  
UGC u/s 2(f) of UGC Act, 1956

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